CIRCULAR

Dated: 24.03.2020

In view of implementing preventive measures for containing the widespread outbreak of Novel Corona Virus in India and pursuance to DoPT OM No. 11013/9/2014-Estt-(A-III) dated 22.03.2020 and Notification issued by the Tamil Nadu Government Health and Family Welfare Department G.O(Ms).No.152 dated 23.03.2020, Competent Authority has decided that ICAR-SBI, Coimbatore shall remain closed for a period from 18.00hrs of 24.03.2020 to 6.00hrs of 01.04.2020

However, the Essential Services like watch and ward, housekeeping including disinfecting the premises, electricity, water supply, essential secretariat services and crop management shall continue uninterrupted with minimum possible manpower.

Heads of Divisions/Scientists who require labour for very essential service should draft a roster of duty and monitor the work.

Further, Officials who are working from home should be available on telephone and electronic medium of communication at all times. They would attend office if called for, in case of any exigencies of work.

This is issued with the approval of the Director.

(S.RAMA)
Senior Administrative Officer.

Distribution:

1. DDG(CS), ICAR, Krishi Bhavan, New Delhi-110001.
2. The Head of Division (Crop Improvement/Protection/Production), ICAR-SBI, Coimbatore-7.
3. The Head of Section (Agri. Extension), ICAR-SBI, Coimbatore-7.
5. The Assistant Administrative Officer (C&B/Estt/Stores ICAR-SBI, Cbe-7.
6. The Regional / Research Centres of ICAR-SBI – Karnal /Kannur / Agali.
7. The Officer-in-charge (AKMU /CBT / PME /DBT / Library /Farm / Estate).
ICAR-SBI, Coimbatore-7.
8. The Nodal Officer (AEBAS). ICAR-SBI, Coimbatore-7
9. The Private Secretary to Director, ICAR-SBI, Coimbatore-7.
12. Reports & Returns Clerk (Estt.)
13. Nodal Officer (Hindi).