



**ICAR - SUGARCANE BREEDING  
INSTITUTE  
COIMBATORE - 641 007  
TAMILNADU**

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**NOTICE INVITING TENDER THROUGH GeM TOWARDS ANNUAL  
MAINTENANCE CONTRACT FOR COMPUTERS FOR A PERIOD OF ONE YEAR  
AT ICAR-SUGARCANE BREEDING INSTITUTE, COIMBATORE**

ICAR-Sugarcane Breeding Institute, Coimbatore - 641007 is inviting E-Tender from reputed / authorized firms / companies for "Annual Maintenance Contract for Computers for a period of one year" as per the details given below:

The tender document contains the following: -

- Annexure-I** : Details of the service towards "Annual Maintenance Contract for Computers for the period of one year at ICAR-Sugarcane Breeding Institute, Coimbatore"
- Annexure II** : Scope of Work and List of Computers & Terms and conditions

**IMPORTANT NOTES: -**

1. Bids received on GeM portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.
2. The bidders are required to deposit Bid security/Earnest money deposit (EMD) in the form of Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the commercial Banks payable to the Director, ICAR-Sugarcane Breeding institute, Coimbatore. Bid Security should be 2% of the estimated value. Scanned copy of the same shall be uploaded by seller in the online bid and hard copy of the same shall be submitted to the Director, ICAR-Sugarcane Breeding Institute, Coimbatore 641 007 within 5 working days of bid opening, failing which the bid will be treated as incomplete & lead rejection of the bid without making an reference to the bidder. There shall be no bid security/EMD for bids having estimated value of less than Rs.5 Lakhs as per General Terms and Conditions on GeM 4. (Version 1.17) Dated 09.08.2024.
3. ICAR - SBI reserves the right to accept / reject any or all the tenders in part / full without assigning any reason thereof.
4. Any change / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.
5. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Institute reserves the right to accept or reject any or all the tenders.

6. The bidders are required to furnish / upload copies of the following documents:

1. Signed & scanned copy of Firm's registration.
2. Signed & scanned copy of GST Registration certificate.
3. Signed & Scanned copy of PAN Card.
4. Signed and scanned copy of experience in AMC contract for Computers in Government Department/PSU/Universities/College/Reputed private Sector.
5. Affidavit of partnership/ Proprietary firm if applicable .
6. **Technical Bid** : Signed and Scanned Copy of Completely filled Technical Verification data sheet (Technical Compliance Statement) must be submitted for each quoted configuration.
7. **Financial Bid**: Financial bid indicating item-wise price for the items mentioned in the technical bid is to be uploaded separately.

**NOTE:**

**EACH OF THE ABOVE DOCUMENTS ARE TO BE UPLOADED AS A SEPARATE FILE. THE BIDS WITHOUT THE ABOVE DOCUMENTS WILL BE REJECTED SUMMARILY.**


Bidders are required to furnish the following undertaking :

We agree to supply the above goods and allied services. We confirm that the same will meet the description, specification and other technical details as required in the tender enquiry.

We conform that we agree to all other terms and conditions of your tender enquiry including the terms of delivery, period of delivery and warranty provision.

We have furnished all the information, as required in the tender enquiry and attached the relevant documents.

(In case a tenderer desires to put some additional/modified stipulations, terms and conditions etc. the same may be clearly indicated).

  
SENIOR ADMINISTRATIVE OFFICER

  
6/2/25

  
6/2/2025

- i. **Period of work: 365 days**
- ii. **Erection/installation and commissioning (if required, depending on the goods ordered) are to be completed within 20 days of delivery of the goods at site.**
- iii. **Payment Terms: Payment will be made after delivery of the item and satisfactory installation of the item.**
- iv. **Terms of inspection by the Purchaser's representative.**
- v. **Price structure:**
  - a) **The tenderer shall quote for the complete requirement of goods and services and for the full quantity as shown against in Annexure –II.**
  - b) **The rates and prices quoted shall be in Indian Rupees only.**
  - c) **The GST, Income tax or any other tax as per the rules of the Central/ State Govt. will be deducted from the monthly bills of the successful bidder, as per rules/ instructions made applicable from time to time by government.**
  - d) **All duties, taxes and levies payable by the supplier under the contract shall be included in the quoted price. The purchaser will not pay any such duties, taxes and levies separately.**
  - e) **The rates and prices quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including statutory variations, if any.**

**vi. Receipt of goods and terms of payment:**

- a) **Payment term for supply of goods, including erection/ installation and commissioning (as and if applicable): -**

Immediately on receiving the goods at site, the purchaser will verify the quantities of the items supplied as specified in the delivery challan of the supplier and also check for any superficial damage etc. in the goods so supplied and issue a provisional receipt accordingly. If the goods supplied do not require erection/installation and commissioning at site, the purchaser, within three working days of issue of the provisional receipt, will issue acceptance certificate (of the goods) to the supplier, provided the goods supplied are acceptable in terms of the contract. However, if the goods supplied also need erection/installation and commissioning, the purchaser will issue acceptance certificate within two working days, after successful erection/installation and commissioning. The supplier will then send its invoice along with the purchaser's acceptance certificate and other accompanying documents to the paying authority for payment.

The paying authority will release the full payment to the supplier as due in terms of the contract, within fifteen working days of receipt of supplier's invoice, purchaser's receipt certificate and other accompanying documents, provided the same are in order.

After release of payment to the supplier as per sub-para (a) above and after successful completion of training of the operator(s) in terms of the contract, the purchaser will immediately issue a certificate to this effect to the supplier. The supplier will thereafter send its invoice for training charges, along with the above certificate to the paying authority. The paying authority will release the payment to the supplier in terms of the contract within fifteen days of receipt of supplier's invoice provided the invoice and the accompanying documents are in order.

**PAYING AUTHORITY: THE DIRECTOR, SUGARCANE BREEDING INSTITUTE,  
COIMBATORE - 641 007.**

**viii. Liquidated Damage Clause:**

If any time during the performance of the contract, the supplier encounters conditions hindering timely delivery of the Goods/Services, the supplier shall promptly inform the purchaser in writing the fact of the delay and the likely duration of the same. After receipt of supplier's communication, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably issuing an amendment to the contract. If the supplier fails to deliver the goods and/or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten per cent) of the contract price of the delayed goods or services.

Further, during such delayed period of supply and/or performance, the supplier shall not be entitled to any increase in price and cost, whatsoever, on any ground. However, the purchaser shall be entitled to the benefit of any decrease in price and cost on any ground, whatsoever, of the goods and services, supplied during the period of delay.

**ix. Warranty Clause: One Year Warranty**

**x. Dispute Resolution Mechanism**

If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.

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You are also required to fulfill the following conditions :

1. Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.
2. Please indicate if your business dealings with you presently stand banned by any Government organization and, if so, furnishes relevant details.
3. The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trade mark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.
4. The contract shall be governed by the laws of India and interpreted in accordance with such laws.
5. The **QUOTATION / OFFER SHALL REMAIN VALID FOR ACCEPTANCE FOR A PERIOD NOT LESS THAN 180 DAYS** after the specified date of opening of the offers.
6. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation or annul the tendering process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.
7. At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods and services as specified in the list of requirements, without any change in the unit price or other terms and conditions.
8. The Successful Bidder shall have to furnish the **PERFORMANCE SECURITY** in the form of Account Payee Demand Draft/ Fixed Deposit Receipt/ Bank Guarantee from a Commercial bank in favour of the Director, ICAR-Sugarcane Breeding Institute, Coimbatore for an amount of 3 % contract value, valid up to 60 (sixty) days after the date of completion of all contractual obligations by the Supplier, including the warranty obligations. **Performance Security is not required upto the value of Rs. 5.00 Lakhs for the Goods & Services purchased through GeM.**

  
SENIOR ADMINISTRATIVE OFFICER 

**Scope Of work and commercial Terms & Conditions for (AMC) Of Annual Maintenance Contract of Computers In ICAR- SBI, Coimbatore**

**Technical & Other Services Requirements:**

1. List of Desktops computers for Annual Maintenance contract are given below:

**Comprehensive:**

System (Processor wise)	Quantity
i3 (5 <sup>th</sup> Gen and above)	1
i5 (5 <sup>th</sup> Gen and above)	64
i7 (5 <sup>th</sup> Gen and above)	8
<b>Total</b>	<b>73</b>

**Service Only:**

System (Processor wise)	Quantity
i3(4 <sup>th</sup> Gen and below)	18
i5 (4 <sup>th</sup> Gen and below)	14
i7 (4 <sup>th</sup> Gen and below)	0
<b>Total</b>	<b>32</b>
<b>Grand Total (73+32)</b>	<b>105</b>

- The aim of AMC is to get the specified services smoothly from the existing Hardware and Software under Network.
- AMC will include functioning of all the installed hardware and other accessories installed during the operation of the contract.
- The contractor will physically inspect all the hardware to be covered under AMC and submit detailed hardware configuration report of each equipment before taking charge and commencement of AMC. At the end of AMC, the contractor shall hand over complete hardware in good condition and shall has to replace all the parts that have not been properly maintained, which any other party undertaking to do the maintenance thereafter would insist on replacement before they can take over the machines for AMC. For this purpose, a detailed list of equipment's or parts to be replaced by the out-going contractor, shall be prepared by incoming contractor and duly approved by AKMU of this office.
- Machine down time should not be more than 24 hours from the time of report of fault. In case of failure and if however, it takes longer time, a fully functional standby / replacement should be given. This would include the attached peripherals also contractor shall depute an experienced qualified engineer to attend maintenance call full time at our site for all working days and if required on holidays also Engineers can be replaced either on the request of this office or due to unavoidable reasons like

- resignation, long leave, etc. in the middle of the contract period and in that case suitable replacement acceptable to this office must be provided as approved immediately.
6. In case any engineer or the attendant wants to avail leave of short duration, he must inform in advance to this office and the contractor. Engineer or attendant can only be relieved for that period after getting suitable replacement from the contractor.
  7. No person below the age of 18 years shall be deputed to this office.
  8. Contractor shall visit this office at least once in a month to discuss the problems and their immediate rectification.
  9. Frequently required spare parts for at least for 2 Intel i3 PCs or 2 NUCs must be kept at premises of this office for replacement of the components of the faulty PCs so that within two hours PCs be made functional.
  10. Spare parts supplied by contractor in lieu of irreparable components should be brand new/original/equivalent/advanced make and from reputed manufacturers for giving satisfactory performance.
  11. If systems/subsystems are required to be taken out of office for repairing, then a stand-by system/subsystem of the similar configuration and quality acceptable to this office will be provided on returnable basis. Contractor will be responsible for transportation and delivery of systems/subsystems. Such hardware under repair, should be returned, repaired upto the satisfaction of user /AKMU within a period of maximum 4 days.
  
  12. Contractor should provide the following type of services
    - Preventive maintenance (15 systems / month)
    - Corrective maintenance
    - Software services for system operations
    - Assistance in H/w & S/w Upgradation
  13. Monthly cleaning of hardware using standard isopropyl alcohol.
  14. Monthly preventive maintenance shall also to be carried out in addition to attending the specific complaints. A comprehensive report to this effect would be submitted by the contractor to AKMU of ICAR-SBI. This effect shall also be entered in the log book of each Monthly schedule for may be decided in consultation with AKMU of ICAR-SBI.
  15. During preventive maintenance, vendor will make suitable use of trouble shooting software packages to reconfirm the hardware configuration / health of each PC equipment, cleaning of PC hardware and peripherals, enter the result in respective log books and submit a report to AKMU of ICAR-SBI. Any discrepancy noticed should be brought immediately to the notice of AKMU of ICAR-SBI and user.
  16. Consumables like floppies, CDs, DVDs, printer ribbons, toner, cartridge tapes, Laptop Battery and stationary will not be included in AMC. The printer power cable & USB Cable, monitor, Power cord, CMOS battery, SMPS & Mother board, DVD RW, RAM, Processor, LAN cards, keyboards, Mouse, fuse, Networking Patch cables and crimping and all other components of H/w shall be included in the AMC.
  17. Software support with reference to installation of Windows 7/8/10, Word processing software, Spreadsheet software, Database software, SAS software, IP Messenger, Presentation software, MS Office 2007/2010/2013/2016/2019/2021, Hiren Boot CD, Outlook Configuration, Antivirus, Java installation for ERP & coffee etc. must be

- provided in case of any problems reported by user. The AMC engineer shall also provide assistance to users in installing the various packages, and in taking proper backup copies of the same wherever recommended/required.
18. To keep PCs in ICAR-SBI virus free, the contractor will update and scan every 7 days anti-virus software provided on various machines.
  19. UPS service is not covered in this AMC. But to be checked the Input power 230v into every system while attend the calls. If any power fluctuation, kindly inform to AKMU of ICAR-SBI.
  20. Ensure the UPS power backup of every system before attending the call

**The terms and conditions (Commercial) are as follows:**

1. Contractor shall not subcontract the hardware maintenance jobs to any outside agency including their franchisee
2. The contract shall be for a period of one year from which the contract is signed.
3. The contract can be terminated at any time by giving one-month notice to the party in writing at the discretion of this office.
4. For successful Contractor, EMD submitted shall be converted into Security Deposit which shall be refunded to the Contractor on successful completion of the contract.
5. Annual Maintenance Contract (AMC) would be comprehensive i.e., including cost of new /original spares for proper functioning of all systems and sub-systems. If any part gives repeated problems i.e., 2 repairs in a maximum period of two-month time then it must be replaced immediately by the contractor with an original new one.
6. Payment shall be made monthly at the end of each month on providing satisfactory services certified by the AKMU of this office. No advance payment will be made.
7. The number of PCs/peripherals under AMC mentioned in list can be increased or decreased at the discretion of this office. The monthly payment shall be made for actual number of hardware under contract. The item-wise rate given in the AMC will be applied to the peripheral added during the period of contract.
8. The bills for AMC will have to be submitted in duplicate duly pre-receipted along with service reports or month-wise MIS reports which will be maintained by the contractor. The service reports are to be signed by the user of PC as well as a designated, officer of AKMU of SBI.
9. Month-wise MIS Reports (Including Total Number of complaints in a month, number of complaints in section wise) considered for payment due to no pending complaints.
10. All complaints / problems reported should be rectified to user's satisfaction by the contractor. The Contractor shall ensure 95% machine and other equipment up time. If necessary, specialist/consultant would be called to rectify the problem. The penalty for not meeting the up-time commitment shall be 1.5% of AMC charges per day that System is down. The decision of AKMU SBI shall be final.
11. However, if the contractor provides a stand-by system/subsystem of the similar configuration and quality acceptable to this office on returnable basis, the penalty for the downtime shall be calculated only to the date of providing such systems/subsystems to this office.
12. If the contractor is not able to rectify the fault within the stipulated period of maximum 3 days it would be open to this office to have the fault rectified through



any other source and contractor shall have to bear the expenses so incurred on this account.

- 13. If the service engineer fails to attend this office without suitable replacement then a penalty of Rs.500/- per day shall be imposed and the same will be deducted from the monthly payment of the contractor. The service engineer should report in this office by 9:00 AM daily and be in the office till 5:30 PM.
- 14. The penalty /repair charges, if any, as per clauses 9,10,11, & 12 shall be deducted by this office from the monthly payment to the Contractor.

**Special Conditions:**

- 1. During the AMC period one experienced and qualified Engineer who can deal with handling of sophisticated PC equipment's technically and manually is to be posted from 09:00 hrs to 17:30 hrs on all working days at ICAR-SBI, Veerakeralam, Coimbatore
- 2. During the office hours these representatives will not be allowed to attend any outside calls and will report to AKMU, which will guide and control his/her/their working.
- 3. The deputed Engineer(s) should have sound, experience in hardware and software with minimum 2 years' experience of maintenance in AMC items and necessary documentary evidences may be uploaded in GeM Portal, failing which the tender will not be considered experience and degree certificates
- 4. Proper call desk should be maintained, and if necessary, a person be posted for this work also. If necessary, a customized software could be utilized for fault reporting and rectification and a PC could be provided exclusively to the Engineer for this purpose
- 5. The firm should have registered office in Coimbatore within 30km from institute and necessary documentary evidences may be uploaded in GeM Portal, failing which the tender will not be considered. 3
- 6. AMC Engineer should attend complaints which has been registered to Complaint Management System
- 7. AMC Engineer should be residing near our Institute (within 15 KM) and address proof may be uploaded in GeM Portal, failing which the tender will not be considered.

**List of Standby Items to be Provided to AKMU section as on AMC Start Date:**

Item	Qty
Stand by PC (i3,500 GB,4GB RAM) or Intel NUC	2
500GB Hard disk, SMPS, Motherboard, LCD Monitor	2(Each)
Keyboard and Mouse	5(Each)
RAM 4GB (DDR3, DDR4)	2(Each)
Tool Kit, Bag, Blower, Cleaning Kit	1(Each)
CMOS Battery	10

- 8. Above List of Standby Items should be maintained in AKMU, ICAR-SBI

**DETAILS OF DESKTOP COMPUTER AT ICAR-SUGARCANE BREEDING  
INSTITUTE -7**

S.No.	Category of Staff	Division/ Section	Hardware (HDD/ SSD)	RAM	Processor (i3/i5/i7)	Gen	Operating System	MS Office
1	Scientific	AKMU	1 TB	8 GB	i5	7th	Win 10 pro	2016
2	SSS	AKMU	1 TB	8 GB	i5	7th	Win 10 pro	2019
3	Scientific	AKMU	1 TB	8 GB	i7	6th	Win 10 pro	2016
4	Scientific	Bio-Informatics Lab	1 TB / 256 SSD	12 GB	i5	7th	Win 10 pro	2019 H & S
5	Scientific	Bio-Informatics Lab	1 TB / 256 SSD	12 GB	i5	6th	Win 10 pro	2016 pro not activate
6	Scientific	Bio-Informatics Lab	1 TB / 256 SSD	12 GB	i5	7th	Win 10 pro	2016 not active
7	Admin	Crop Improvement	500 GB	4 GB	i3	4th	Win 7 pro	2010
8	Technical	Estate	300 GB	8 GB	i5	3rd	Win 10 pro	2021 pro LTSC
9	Technical	Estate	500GB / 240 SSD	8 GB	i3	4th	Win 10 pro	2013 STD
10	Technical	Estate	500 GB / 500 GB SSD	12 GB	i5	4th	Win 10 pro	2013 STD
11	Scholars/Fellow/ YP	Cash and Bills	150 GB	4 GB	i3	2nd	Win 7 pro	2010
12	Scholars/Fellow/ YP	Estate	500 GB	4 GB	i3	4th	Win 10 pro	2010
13	Admin	Cash and Bills	1 TB / 120 SSD	8 GB	i5	10th	Win 10 pro	2021 LTSC STD
14	Admin	Administration	1 TB/ 120 SSD	8 GB	i5	10th	Win 10 pro	STD 2021 LTSC
15	Admin	Stores	1 TB	8 GB ram	i3	3rd	Win 7 pro	2013
16	Admin	Stores	500 GB	4 GB	i3	4th	Win 7 pro	2010
17	Admin	Stores	250 GB 160GB	8 GB	i3	4th	Win 10 pro	2007
18	Technical	Stores	1 TB	8 GB	i7	8th	Win 10 pro	2021 LTSC STD
19	Scientific	CBT	1 TB	8 GB	i5	9th	Win 11 Pro	2013 STD
20	Scholars/Fellow/ YP	CBT	2 TB	16 GB	i7	7th	Win 10 pro	2013 STD

21	Scholars/Fellow/YP	CBT	1 TB	8 GB	i5	7th	Win 10 pro	Offline 2016 pro not active
22	Scientific	CBT	500 GB	8 GB	i5	4th	Win 10 pro	2010
23	Scientific	Plant Breeding	1 TB	8 GB	i5	3rd	Win 7 pro	2010 STD
24	Scientific	Plant Breeding	1 TB	8 GB	i5	7th	Win 10 pro	2016 STD
25	Scientific	Crop Improvement	1 TB/250 SSD	8 GB	i5	10th	Win 10 pro	2021 LTSC STD
26	Scholars/Fellow/YP	Crop Improvement	1 TB/250 SSD	8 GB	i5	7th	Win 10 pro	2013 STD
27	Admin	Audit and Accounts	1 TB	8 GB	i5	6th	Win 10 pro	2007
28	Admin	Audit and Accounts	500 GB	4 GB	i3	i3 4th	Win 10 pro	2007
29	Admin	Audit and Accounts	500 GB	2 GB	i3	4th	Win 10 pro	STD 2010
30	Scientific	Extension	1 TB / 500 SDD	16 GB	i7	9th	Win 10 pro	2021 LTSC
31	Technical	Extension	1 TB	4 GB	i5	7th	Win 10 pro	2013 STD
32	Technical	Extension	1 TB	4 GB	i5	7th	Win 10 pro	2010
33	Scientific	ABI	1 TB / 250 SSD	8 GB	i5	7th	Win 10 pro	2021 LTSC
34	Scientific	ABI	1 TB/250 SSD	8 GB	i5	6th	Win 10 pro	STD 2016
35	Scientific	Soil Science	1 TB	8 GB	i5	7th	Win 10 pro	2013 STD
36	Scientific	Physiology	1 TB/250 SSD	8 GB	i5	10th	Win 11 Pro	LTSC 2021
37	Technical	Physiology	1 TB	8 GB	i5	3rd	Win 7 pro	2010
38	Technical	Physiology	1 TB	8 GB	i5	8th	Win 10 pro	2013 STD
39	Scientific	Pathology	2 TB HDD	8 GB	i7	8th	Win 10 pro	Home and student 2016
40	Scientific	Pathology	2 TB HDD	8 GB	i7	8th	Win 10 pro	Home and student 2016
41	Scholars/Fellow/YP	Pathology	1 TB	16 GB	i7	8th	Win 11 Pro	Home and business 2016
42	Scientific	Pathology	1 TB	8 GB	i5	3rd	Win 10 pro	2010
43	Scientific	Pathology	1 TB	8 GB	i5	7th	Win 10 pro	2010
44	Admin	Stores	1 TB / 120 SSD	8 GB	i5	10th	Win 10 pro	2013 STD

45	Admin	Cash and Bills	500GB/ 250 SSD	8 GB	i3	4th	Win 10 pro	LTSC 2021
46	Admin	Establishment	1 TB	4 GB	i5	6th	Win 10 pro	2021
47	Admin	Establishment	1 TB	8 GB	i5	3rd	Win 7 pro	STD 2013
48	Admin	Establishment	1 TB/ 120 SSD	8 GB	i5	10th	Win 10 pro	2021 LTSC STD
49	Technical	Establishment	300 GB	4 GB	i3	2nd	Win 10 pro	2007
50	Technical	Establishment	1 TB/ 120 SSD	8 GB	i5	10th	Win 10 pro	LTSC 2021
51	Technical	Estate,	1 TB SSD	8 GB	i7	8th	Win 10 pro	2021 LTSC
52	Scientific	Pathology	1 TB	8 GB	i5	3rd	Win 7 pro	2013 STD
53	Scholars/Fellow/ YP	CBT	500 GB	8 GB	i5	7th	Win 10 pro	2013 STD
54	Technical	CBT	1 TB	8 GB	i5	2nd	Win 7 pro	2010
55	Scientific	CBT	1 TB/ 250 SSD	8 GB	i5	10th	Win 11 Pro	LTSC 2021
56	Scientific	CBT	1 TB/ 250 SSD	8 GB	i5	10th	Win 10 pro	LTSC 2021
57	Scientific	Agronomy	1 TB	8 GB	i5	7th	Win 10 pro	2016 STD
58	Technical	Agronomy	500 GB	4 GB	i3	4th	Win 7 pro	2010
59	Scholars/Fellow/ YP	Soil Science	1 TB	4 GB	i5	6th	Win 10 Home	2013
60	Scientific	Soil Science	1 TB/ 250 SSD	8 GB	i5	10th	Win 11 Pro	2021 LTSC
61	Scientific	Physiology	1 TB	8 GB	i3	8th	Win 10 Pro	2013 STD

62	Scholars/Fellow/YP	Farm	1 TB	8 GB	i5	3rd	Win 7 pro	STD 2013
63	Technical	PME Cell	1 TB	8 GB	i5	7th	Win 10 pro	LTSC 2021 STD
64	Scientific	Pathology	1 TB/ 250 SSD	8 GB	i5	10th	Win 10 pro	LTSC 2021
65	Scientific	Pathology	1 TB / 250 SSD	8 GB	i5	7th	Win 10 pro	STD 2016
66	Technical	Library	1 TB	8 GB	i5	10th	Linux	NIL
67	Technical	Library	1 TB	8 GB	i5	3rd	Win 10 pro	2007
68	Scholars/Fellow/YP	Director Cell	1 TB/ 250 SSD	8 GB	i5	3rd	Win 10 pro	2021 LTSC STD
69	Technical	PME Cell	500 GB/ 1 TB SSD	8 GB	i3	2nd	Win 10 pro	Excel 2016
70	Technical	PME Cell	300 GB/ 1 TB SSD	8 GB	i3	2nd	Win 10 pro	2013 STD
71	Technical	Audit and Accounts	1 TB	8 GB	i5	6th	Win 10 pro	2010
72	Admin	AO	1 TB	8 GB	i5	3rd	Win 7 pro	2007
73	Scientific	Plant Breeding	1 TB	8 GB	i5	6th	Win 10 pro	2013 STD
74	Scientific	Plant Breeding	1 TB/ 256 SSD	8 GB	i5	10th	Win 11 Pro	LTSC 2021
75	Scientific	Plant Breeding	1 TB	4 GB	i3	4th	Win 7 pro	2010
76	Scientific	Plant Breeding	1 TB / 250 SSD	8 GB	i5	10th	Win 10 pro	2021 LTSC
77	Scientific	Plant Breeding	1 TB / 250 SSD	8 GB	i5	10th	Win 11 Pro	LTSC 2021

78	Scientific	Plant Breeding	1 TB	8 GB	i5	7th	Win 10 pro	STD 2016
79	Scientific	Plant Breeding	1 TB	8 GB	i5	6th	Win 10 pro	2013
80	Technical	Plant Breeding	500 GB	2 GB	i3	2nd	Win 7 pro	2007
81	Admin	Plant Breeding	150 GB	2 GB	i3	i3	Win 7 pro	2007
82	Technical	Plant Breeding	1 TB	8 GB	i5	7th	Win 10 pro	STD 2013
83	Scientific	Plant Breeding	1 TB	8 GB	i5	7th	Win 10 pro	LTSC 2021
84	Scientific	Plant Breeding	1 TB / 250 SSD	8 GB	i5	10th	Win 10 pro	LTSC 2021
85	Scientific	Plant Breeding	1 TB	8 GB	i5	7th	Win 10 pro	STD 2013
86	Scientific	Plant Breeding	1 TB	8 GB	i5	7th	Win 10 pro	STD 2016
87	Scientific	Plant Breeding	1 TB / 256 SSD	8 GB	i5	10th	Win 11 Pro	LTSC 2021
88	Scientific	Plant Breeding	1 TB	8 GB	i5	7th	Win 10 pro	STD 2013
89	Scientific	Entomology	1 TB / 250 SSD	8 GB	i5	10th	Win 11 Pro	LTSC 2021
90	Scientific	Entomology	1 TB / 250 SSD	8 GB	i5	10th	Win 11 Pro	LTSC 2021
91	Scientific	Entomology	1 TB / 500 SSD	12 GB	i5	8th	Win 10 home	2019 pro
92	Scientific	Entomology	1 TB	8 GB	i5	7th	Win 7 pro	STD 2013
93	Technical	Entomology	1 TB	8 GB	i5	7th	Win 10 pro	2016
94	Scientific	Micro-biology	1 TB/ 250 SSD	8 GB	i5	10th	Win 10 pro	2016

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95	Scientific	Micro-biology	1 TB / 250 SSD	8 GB	i5	10th	Win 11 Pro	LTSC 2021
96	Scientific	Micro-biology	1 TB	8 GB	i5	3rd	Win 7 pro	2007
97	Scientific	Crop Improvement	1 TB	8 GB	i5	9th	Win 11 Pro	2007
98	Scientific	Crop Improvement	1 TB	8 GB	i5	9th	Win 10 pro	2007
99	Scientific	Nematology	1 TB	8 GB	i5	9th	Win 10 pro	LTSC 2021
100	Scientific	CBT	1 TB / 250 SSD	8 GB	i5	7th	Win 10 pro	STD 2013
101	Technical	Nematology	500 GB	4 GB	i3	4th	Win 7 pro	STD 2010
102	Admin	AO	1 TB	8 GB	i5	9th	Win 10 pro	2016
103	Scientific	CBT	1 TB / 250 SSD	8 GB	i5	9th	Win 10 pro	2013
104	Scientific	Physiology	1 TB/ 250 SSD	8 GB	i5	10th	Win 10 pro	2021 LTSC
105	Technical	AKMU	1 TB	8 GB	i5	8th	Win 7 pro	2007

**Comprehensive:**

System(Processor wise)(5 <sup>th</sup> Gen & above)	QTY
i3	1
i5	64
i7	8
<b>Total</b>	<b>73</b>

**Service Only:**

System(Processor wise)(4 <sup>th</sup> Gen & below)	QTY
i3	18
i5	14
i7	0
<b>Total</b>	<b>32</b>

<b>Grand Total (73+32)</b>	<b>105</b>
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SENIOR ADMINISTRATIVE OFFICER

*[Signature]*  
 8/2/25  
 6/2/25